

**Employee Access Instructions:** Skillsoft is a single sign-on process for all HII-NNS Hourly employees.

**How to Access Skillsoft for First Time Users with computer access:**

1. Go to <https://hii-nns.percipio.com/>
2. Log in ID: [MyID@cloud.hii-nns.com](mailto:MyID@cloud.hii-nns.com) (Your MyID is located on your Outlook Address Book and on your paystub):
3. **Temporary Password:** Nns + last 4 PERNR numbers + date of birth (MMDDYYYY) **Example:** Nns350612131969.  
[**Note:** The password is case sensitive. The first **N** must be capitalized.]
4. You will be redirected to the **My Apps** dashboard.
5. Click on the **Percipio by Skillsoft** icon to access the site.

**How to Access Skillsoft for via Mobile App:**

You can install the Percipio mobile app on your iOS or Android device.

**Install Mobile App to iOS Device**



1. From your device, open the App Store.
2. In the search box, enter **Skillsoft Percipio**.
3. Tap **Get**.
4. Tap **Install**.
5. If prompted, enter your iTunes password.
6. Tap **Open** to open the learning app.
7. Enter your site name to log in: **hii-nns.percipio.com**
8. Click **Next**
9. Sign in with [MyID@cloud.hii-nns.com](mailto:MyID@cloud.hii-nns.com) (Ask your Foreman for your MyId).
10. Enter password: **Temporary Password:** Nns + last 4 PERNR numbers + date of birth (MMDDYYYY)  
**Example:** Nns350612131969  
[**Note:** The password is case sensitive. The first **N** must be capitalized.]

**Install Percipio Mobile App to Android Device  
(Install via the Google Play Store)**



1. Ensure you have a Google account on your device, then launch the Google Play Store app.
2. In the search box, enter **Percipio**.
3. Tap **Install**.
4. Enter your site name to login: **hii-nns.percipio.com**
5. Click **Next**
6. Sign in with [MyID@cloud.hii-nns.com](mailto:MyID@cloud.hii-nns.com) (Ask your Foreman for your MyId).
7. Enter password: **Temporary Password:** Nns + last 4 PERNR numbers + date of birth (MMDDYYYY)  
**Example:** Nns350612131969  
[**Note:** The password is case sensitive. The first **N** must be capitalize]



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